



## North Flathead Yacht Club

### Board Meeting Minutes

April 13, 2017 at 7:00pm

**Officers Present:** Commodore Brad Lane, Vice Commodore George Michaels, Treasurer Eric Hurst, Past Commodore Phil Healey, Port Captain Jeff Medler

**Board Members Present:** April Russell, Carly Baumgarten, Shelby Switzer (as Secretary) and Chris Parsons

**Absent:** Rear Commodore Kirk Kalbfleisch, Secretary Lori Switzer, Ginger Yachechak and Patti Pennington

**Members Present:** Wes Hulla, Kurt Hafferman and Ken Yachechak

Minutes from last Board meeting on March 9, 2017:

Motion by Phil to accept the minutes. Second Eric. Motion carries.

#### Old Business:

1. **Electrical Repair on Dock** – Wes tried to get second bid on electric work required on docks. The 2nd bidder was unwilling to bid on work and pointed out several deficiencies in the docks electrical system (inadequate GFI protection and grounding) with respect to current code (see below). Heaton Electric provided bid of \$3736 for the critical items on this list including the required expansion joints for the pvc conduit. Discussion about using club volunteers (electricians) vs 3rd party for work.

Motion by Jeff to accept this bid and approve the work be done. Second Chris. Motion carries. Funds to come out of budgeted \$15,000 for dock repairs. Work should start next week and is expected to be done by May 1<sup>st</sup>.

Wes highlighted that the Fishers electric shore station may not be to current code which requires shore stations to be on a separate circuit. Wes recommended that club request a letter from the Fishers that they understand their installation is not to code. ??????

2. **Club House Repairs** – Kurt expects to have beam repair and required siding work done by May 1st.
3. **Dock Repairs** – Wes expects Dock Master to be at club in next two weeks. There are several items requiring attention.
  - Bracket on C dock
  - Some slip cross braces need repair
  - The service dock is down ~5" so will either be pulled up or have 6" collar welded to top of piling to raise dock back to proper level
  - Slip A51 dock is down 3"
  - Wes has done a tack weld on B3 slip which Dock Master needs to finish.
  - Still several Able brackets to be installed.

This money will come out of the budgeted \$15,000 for dock repairs. As Dock Master has a \$5,000 mobilization fee, Phil suggested that Wes/Kurt be allowed to approve any other necessary work on docks while Dock Master was at club. This was agreed.

4. **Ice Damage** – Kurt asked if the recent ice damage is covered by club insurance. He suggested club send bills to current dam operator for compensation. If dam operator doesn't recognize claim now, at least the claim is documented should a lawsuit occur over this issue in the future. Wes will review recent bills with Eric to highlight the costs related to ice damages.

5. **Exterior Painting of Club House** – Lori talked to Signature Painting. Our work is first in line once weather dries out and warms up. Estimated 30 gallons of paint may be required. Currently about 7 gallons in storage room. Lori will get paint details to painter so he gets the proper matching paint.

#### New Business

1. **Permitting** – Discussion on doing permitting for repair work on South Side Retaining Wall and North Boat Ramp at same time. Work planned for Spring 2018 when lake level is down. Phil believes permit is good for one year. He is waiting on drawings from Kurt, with respect to North Boat Ramp, before starting to prepare permit.

2. **Wes Project List** – Wes presented a list of projects which he feels the club should prioritize (see below letter dated March 26, 2017).

Item 1 requires a full remove of the grill/counter structure and the concrete in the barbecue area, removal of poor soil, installation of geo-foam base (most likely), fill back to grade, a new concrete slab and construction of a new grill/counter area (which likely requires some design work to minimize the load if possible). Project requires further discussion

Item 2 requires a permit and board approval for funding. Planned for Spring 2018.

Item 3 was approved at this Board meeting (April 13, 2017).

Item 4 was approved at this Board meeting (April 13, 2017).

Item 5 requires a permit. Was approved by Board at March 9, 2017 meeting. Planned for Spring 2018.

Item 6 requires further discussion. Phil still has to ask Dock Master for quote on this work. He believes labor will be the biggest expense on this project and that new stringers should be installed vs. flipping the current ones over.

3. **Approved Project List**- It was suggested and agreed that the Secretary prepare and maintain a list of approved projects. The list would show the project, cost, source of funding and Board approval date as a minimum.
4. **Forward Project List** – Brad suggested the Board start a Forward Project List which would be maintained and passed year-to year to the next Board. The list would be prioritized in order of importance to the club. A starting list of items includes:

- North Property Boundary – Fill in with rip rap to stop erosion. Permit required.
- Gravel in Parking Lot – Requires all boats to be in water and empty parking lot ... so a midweek project after July 4th at earliest. Requires dedicated work party or Kurt suggested using Montana CAD for gravel placement. Need to firm up costs before seeking Board approval. Project will be assigned to Kirk once he returns from Florida.
- Decking at North Ramp – Likely May work party project. Need to prepare materials list, approval from Board for funds and then source/deliver materials.
- Trailer Parking Lot purchase
- Build Garage for Committee Boats – Currently stored by Ken Yachechak in heated facility.

\*\* During this discussion Ken advised that the Whaler was going for service on April 18th with the Committee boat going for service on April 20th. Plan to place at club once service is complete.

A list of projects prepared by the Long Term Planning Committee several years ago exists. Ken will look for his hard copy and get it to Carly ... who offered to go thru the past several years of Board minutes to help put this list together. Once compiled the Secretary would keep the list current.

5. **Project Funding** – Ken Yachechak presented funding options for forward club projects along with some club history on the club house and docks. The club currently has a \$150,000 line-of-credit from

the dock loan. The club assets greatly exceed the outstanding dock loan balance of \$321,000. So the club has additional borrowing capacity over the current line-of-credit. Using either of these options in lieu of cash allows future members to share in the cost of the assets vs them being paid for only be current members.

6. **Policy Change for Visiting (Non-member) Boats** – Phil presented a suggested policy change to cover visiting non-member boats. The current policy allows any officer to authorize a visit for any time period. Discussion in sued. Shelby pointed out that the proposed change would affect boats attending Montana Cup that wished to extend their stay before/after the event. A modification was added to the proposal to address this issue. Phil said he would send approved wording to Maren for placement in Article IX of Policies and Procedures on website.

Motion (see below) by Phil to approve policy change. Second Eric. Motion carries.

7. **Class Action Lawsuit** – Jeff gave update on lawsuit (Madson vs. PPL filed in 1999) regarding shore erosion due to extended high lake levels. Understanding is settlement is ~\$6 million with ~\$4 million to plaintiff's. Claims due by May 8, 2017. Club will submit claim for \$100,000 on C dock wave wall and \$98,000 on sea wall. We have \$550,000 in receipts to support this claim.

#### Officer/Committee Reports

**Commodore** – Brad reported that Karen Minske with the Flathead Basin Commission is putting together a 3 day course on AIS detection in the valley (vs having to go to Missoula for training). Brad told her he would find two club members to attend.

Todd Rogers sent a note thanking NFYC for granting guest mooring privileges for 10 days this summer. The timing of their visit is not confirmed yet.

**Vice Commodore** – George is currently reviewing two applicants for the race steward position.

George asked for an update on the oil spill kit status. Carly thought there was a kit downstairs. This was to be confirmed after the meeting. George noted that the kit should not be locked up which raised the issue of how to secure the kit from easy theft.

**Race Committee** – Has not met yet.

**Handicap Committee** – Has not met yet.

**Rear Commodore** – Absent so no report.

**Treasurer** – As sufficient funds are on hand Eric will make annual loan payment this month vs waiting until June 28th. This will save club some interest expense. He will also pay the trailer storage lot rental this month.

Agreed to note that \$9500 of Facilities Reserve has been approved for North Ramp repair even though actual expense is not expected until Spring 2018.

Currently 139 members have paid their dues. Four members have dropped (Sommerhof, Breslin, D'Aquin, Mercord). One member (DuMontier) is undecided.

Six slips have been dropped while there is a potential for 7 slip requirements for the members added last year.

The Wehes made a partial initiation payment per installment plan. Eric pointed out that they do not receive an official membership number until the full initiation fee has been paid.

Slip/boat fees of \$21,900 vs budget are still to be received.

Currently four membership openings with four applications in hand for May Board meeting. Two applicants did not submit sponsor letters with their application.

Eric has discussed audit (required in by-laws when new Treasurer elected) with Trevon. They suggest auditing the past three years vs the full period Maren was treasurer. This was agreed.

Motion by Phil to accept this Treasurer's report. Second by Jeff. Motion carries.

**Secretary** (Shelby acting for Lori) – Shelby suggested someone be charged with handling incoming emails to club's Gmail account. Brad noted that club correspondence was the Secretary's responsibility. So Lori will assume the task of answering emails to club or forwarding to relevant person for follow up. She will advise Maren on this to avoid duplication of effort.

Shelby asked if membership applicants should (or could) attend the meeting where their application is considered. Board's position is that applicant is not required to attend meeting but they are not discouraged from attending either.

Shelby, at the request of JD Metcalf, asked if the Sponsor could attend the meeting via a video call (Skype or similar) as they are unable to attend May meeting and are willing to sponsor new member then. Preferably one of the sponsors should attend the meeting but a video call would be allowed if the logistics were sorted out ahead of time.

**Port Captain** – No report.

**Membership Committee** – No report.

**Adult Sailing** – Nothing new to report.

**Junior Sailing** – April has ten applicants at moment.

**Social Committee** – No report

**Website** – No report

**Long-Term Planning** – No report.

**Topics for next Board meeting** on May 11, 2017

- New member applications

Motion to adjourn by April. Second by Phil. Motion carries

Adjournment 9:45pm

Respectfully submitted by: Shelby Switzer, (Acting for Lori Switzer, NFYC Secretary)

